

Cecil Knotts

Experiential Summary

Higher Education Administration in Human Resources, Purchasing, and Student Services: administration, policy/procedure development, staff handbook development, EEO, management, supervision, personnel issues, personnel benefits, contract development and administration, budgeting, building management, student development, student activities, student health services, student housing, food service, custodial services, and teaching.

Educational Attainment

M.S. Student Personnel Services, Northwestern State University, Natchitoches, Louisiana 1970
B.S. Business Administration, Northwestern State University, Natchitoches, Louisiana, 1965

Certifications

Certified Trainer - La. Department of Civil Service Performance, Planning and Review

Professional Experience

Director of Human Resources, Northwestern State University, 1996 to Present
Director of Purchasing, Northwestern State University, 1994 to 1996
Director of Purchasing and Personnel, Northwestern State University, 1986 to 1994
Taylor and Company, Natchitoches, Louisiana, 1980 to 1986
 President of Natchitoches Air Center
 President of Talco Aviation
Director of Student Services, Northwestern State University, 1975 to 1980
Director of Student Activities and Student Union, West Georgia College, 1970 to 1975

Professional Affiliations

Louisiana College and University Personnel Association
Louisiana State Personnel Council